



**Islamic Organization  
for Food Security**

bldg. 55/21 Mangilik Yel Ave.  
(AIFC, block 4, C4.2),  
Nur-Sultan, 010000,  
Republic of Kazakhstan

**Organisation Islamique  
pour la Sécurité Alimentaire**

bat. 55/21 Rue Mangilik Yel  
(AIFC, block 4, C4.2),  
Nur-Sultan, 010000,  
République du Kazakhstan

**المنظمة الاسلامية للامن الغذائي**

بنائة AIFC, block4,C4.2  
2155 Mangilik Yel  
نور سلطان  
010000  
جمهورية كازاخستان

---

info@iofs.org.kz | tel.: +7 (7172) 64 40 85 | fax: +7 (7172) 64 40 86 | www.iofs.org.kz

The Secretariat of Islamic Organisation for Food Security (IOFS) presents its compliments to Member-States of IOFS and has the honour to inform the latter of its intention to fill existing vacancy in the Secretariat with qualified national of IOFS Member-States. The vacancy is in respect of the position for **PR and Outreach Adviser** as indicated in the attached Explanatory Note.

The Secretariat would therefore appreciate, if the esteemed IOFS Member-State could forward all relevant CVs to the Secretariat's email: [info@iofs.org.kz](mailto:info@iofs.org.kz) not later than 15<sup>th</sup> November 2019.

The Secretariat of the IOFS avails itself of this opportunity to renew to all Member-States the assurances of its highest consideration.

**Nur Sultan, 30 September 2019**

**To: Member-States of Islamic Organisation for Food Security (as in the attached list)**

## **The List of Member-States of Islamic Organisation for Food Security**

1. Islamic Republic of Afghanistan
2. State of United Arab Emirates
3. Republic of Uganda
4. Islamic Republic of Iran
5. Islamic Republic of Pakistan
6. People's Republic of Bangladesh
7. Republic of Benin
8. Burkina Faso
9. Republic of Tajikistan
10. Republic of Turkey
11. Republic of Djibouti
12. Kingdom of Saudi Arabia
13. Republic of Senegal
14. Republic of Sudan
15. Republic of Suriname
16. Republic of Sierra Leone
17. Somali Republic
18. Republic of The Gambia
19. Republic of Guinea
20. Republic of Guinea Bissau
21. State of Palestine
22. Union of Comoros
23. State of Qatar
24. Republic of Kazakhstan
25. Republic of Cameroon
26. Cote D'Ivoire
27. State of Kuwait
28. State of Libya
29. Republic of Mali
30. Arab Republic of Egypt
31. Islamic Republic of Mauritania
32. Republic of Mozambique
33. Republic of Niger
34. Federal Republic of Nigeria

## EXPLANATORY NOTE

### THE REQUIREMENTS FOR VACANCIES

<b>POSITION</b>	<b>PR and Outreach Adviser</b>
<b>BASIC REQUIREMENTS</b>	<ul style="list-style-type: none"><li>✓ To be a Muslim national of one of the Member States of IOFS.</li><li>✓ To have attained eighteen years of age and below sixty-three.</li><li>✓ To have postgraduate degree in the journalism, international relations or relevant areas.</li><li>✓ To be free of diseases and infirmities that may hinder the exercise of his duties.</li><li>✓ Not having been convicted of a felony or a crime against honour or trust.</li><li>✓ Not having been removed from any job for disciplinary reasons.</li></ul>
<b>LANGUAGES</b>	<ul style="list-style-type: none"><li>✓ At least two working languages of IOFS (Arabic, English, French)</li></ul>
<b>EXPERIENCES</b>	<ul style="list-style-type: none"><li>✓ At least 10-12 years of working experience in fields of public relations, media outreach, journalism and (or) marketing (preferably in agriculture)</li></ul>
<b>PUBLICATIONS</b>	<ul style="list-style-type: none"><li>✓ To have several publications on PR, media industry, journalist research and investigations</li></ul>
<b>SOFT SKILLS</b>	<ul style="list-style-type: none"><li>✓ Analytical and Relationship-building skills, social media savvy, perfect writing skills, advanced proficiency in MS Office, social-orientated, responsible, disciplined, able to stick deadlines, executive, goal-orientated, able to perform solely and within team</li></ul>
<b>SALARIES, INCREMENTS, ALLOWANCES AND OTHER SOCIAL PACKAGES</b>	<ul style="list-style-type: none"><li>✓ As per IOFS Personnel Regulations.</li></ul>